



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Jordan High School

MEETING #: 12

LOCATION: Jordan High School, Library

DATE / TIME: October 27, 2015, 3:30pm

ATTENDEES: (those checked were present)

✓	John McAlpine	Principal - PAT
✓	Jennifer Topper	HISD - SSO
✓	Al Lloyd	Magnet Coord. - PAT
	David Hill	Teacher - PAT
	Ronald Jacobs	Teacher - PAT
✓	Randy Smith	Teacher - PAT
	Madeline Hartwell	Jordan /CTE- PAT
	Kristina Carter	Student - PAT
	Ta'Mirah Collins	Student - PAT
	Corina Gonzalez	Student - PAT
	Jasmine Mercier	Student - PAT
	Gennevice Sanchez	Student - PAT

	Tamela Porter	Teacher
	Velma Laws	Community - PAT
	Francine Leues	Cosmetology - PAT
✓	Mary Garrett	Community - PAT
	Renee Zuelke	HISD / CTE
✓	Kaire Hopson	HISD / CTE
✓	Wright, Kedrick	HISD Facilities Design
✓	Princess Jenkins	HISD Facilities Planner
✓	Marvin Stone III	HISD/Heery Program Management
✓	A.J. Sustaita	Corgan - Architect
	John Haskew	Corgan- Architect
	Jana Andrews	Corgan- Architect

PURPOSE: The purpose of this meeting is to provide a Design update for Jordan High School.

AGENDA:

- Review the current Design Development progress of the project
- Overview of the October 20, 2015 Community Meeting
- What to Expect at the next Project Advisory Team Meeting

DISCUSSION:

1. Marvin Stone, HISD Project Manager opened the PAT meeting with introductions before turning over to AJ Sustaita of Corgan Architects.
 - a. Review of the Construction Tech and Electrical Tech Area:
 - i. Randy Smith advised he would like to see windows from the construction and electrical offices into the labs.



- ii. Mr. Smith inquired about cameras for the lab areas similar to what was seen at another non-HISD CTE facility. It was stated by the school principal, Mr. McAlpine that these items would be a campus based decision unrelated to the scope of construction.
 - iii. Per previous discussion, at the Construction and Electrical Tech. labs, two learning centers may be needed rather than one. This would provide direct access to their own labs, rather than having to cross through another lab and would also help resolve safety and noise issues.
- b. Food Service:
- i. Mr. Sustaita presented the food service plans with the Project Advisory Team.
 - 1. Mr. Sustaita stated that the requirements of the HISD food service department exceeds the programmed square footage by 1,500 square feet. Direction was requested from HISD personnel on approval for the additional space.
 - ii. Mr. Sustaita suggested reducing the current servery layout from 3 lines with a Grab & Go to two serving lines with one remote convenience store.
 - iii. Mr. McAlpine suggested not having a kitchen and include a culinary program instead. Mrs. Jennifer Topper with HISD advised against not including a kitchen and servery. PAT agreed with Mrs. Topper's suggestion.
 - 1. Ms. Garret inquired about breakfast being served in the classroom. Mr. McAlpine stated that this would be a possibility and that all breakfast would be a product of the on-site kitchen.
 - iv. The PAT agreed that an additional meeting with the food service department of HISD is needed.
- c. Floor plans
- i. Mr. Sustaita presented the following plan reductions:
 - 1. Reduce width of Human Services and Human Sciences corridors to 10'-0" in lieu of 12'.
 - 2. Reduce the size of the shared offices for both the Human Services and Human Sciences pods.
 - 3. Reduction of the lobby space for the Childcare Education pod.
 - 4. The PAT agreed with the suggestions.
- d. General
- i. Mr. McAlpine inquired on whether or not Barbara Jordan High School will be officially categorized as a CTE HUB school. No response was available, but this would need to be answered by the CTE department.
 - ii. The PAT agreed with the recommendation of moving the November PAT meeting from November 24, 2015 to November 17, 2015.

ACTION ITEMS:

- 12-01 Revise offices related to the Construction and Electrical Tech Labs to include visibility windows (Corgan).
- 12-02 Request a follow up meeting with the food service department of HISD to discuss the revised layout (PM)
- 12-03 HISD to provide clarification on whether or not Barbara Jordan High School will be classified as a HUB school (HISD CTE)



NEXT PAT MEETING: Tuesday, November 17, 2015 at 3:30pm, Jordan Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III
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